

APPLICATION QUESTIONS

1. **Why are you interested in creating a plan for this area?** Why are you specifically interested in creating a Neighborhood Action Plan? What are your expectations regarding the creation and future use of the Neighborhood Action Plan?
2. **Describe the boundaries of the area.** Explain why these boundaries were chosen. Attach a street map outlining the boundaries.
3. *Answer only if applicable.* **Are these boundaries consistent with existing community based planning activities?** Describe existing planning activities and how the Neighborhood Action Plan would relate.
4. **Do these boundaries include a cluster/coalition of neighborhoods?** Identify the neighborhoods. Describe the formation/history of the cluster and the organizational structure that brings all of the neighborhoods together. Include information about the membership and leadership of individual organizations and of the cluster: who are the key leaders? how long have they served? how active is each organization? what is the respective size of the paid membership and the active membership of each organization?
5. **“Neighborhood plans require effective community leadership and a commitment to collaboration among groups.”** Describe how this quote applies to this area. Include descriptions of previous partnership efforts, if applicable. Include partnerships between (1) neighborhoods and each other and (2) neighborhoods and other entities, such as businesses, institutions, faith based community, the media, government, non-profits, and foundations.
6. **Building off assets is a priority of the O’Malley Administration.** Identify the assets in your area. Why do you consider these features of your area assets? What are your initial ideas about how to build off these assets? Some assets, such as institutions and major employers, are active assets, in that they are able to contribute to the planning process; how will the “active” assets in your area interact with the planning process (attach letter(s) pledging support, if applicable)? Other assets are more passive, such as parks and unique housing stock; how do you see these assets in your area affecting housing market conditions?
7. **What are the top three issues you hope to address as you engage in planning for this area?** What are your initial thoughts on how to address these issues?
8. **What is your vision for this area?** Describe the existing conditions in your neighborhood. In ten years, what will have changed and what will have stayed the same? What will have triggered these changes?
9. **Describe three projects that you have successfully completed, either as a cluster of neighborhoods or as individual neighborhoods.** Describe the process of completing each project/program (who worked on the project, how funding was secured, etc.). How did you choose to embark on each project/program? What was the key to the success of each project/program?
10. *Answer only if applicable.* **Describe resources of the organization, such as staffing, funding, and office space.** Attach resumes of lead staff, financial statements of organization, and annual report, if applicable.

As applicable, attach other supporting materials not specifically requested above:

- photos, maps, data, etc. that accompany questions above
- letters of support from other stakeholders
- documentation of previous planning and implementation efforts